YEARLY STATUS REPORT - 2021-2022

	Part A
	Data of the Institution
1.Name of the Institution	SVB's Saraswathi College of Education and Research
• Name of the Head of the institution	Dr.Amruta Panda
• Designation	I/C Principal
• Does the institution function from its own campus?	Yes
• Alternate phone No.	9818263939
• Mobile No:	8976545161
• Registered e-mail ID (Principal)	123.saraswathibed@gmail.com
• Alternate Email ID	saraswathividyabhavan@nessvb.net
• Address	Sankara Nagar, Jagadguru Sankaracharya Marg, Kalya
• City/Town	Dombivli East.
• State/UT	Maharashtra
• Pin Code	421204

2.Institutional status	
- Teacher Education/ Special Education/Physical Education:	Teacher Education
- Type of Institution	**Women**
- Location	**Rural**
- Financial Status	**Self-financing**
- Name of the Affiliating University	**SNDT Womens University, Mumbai**
- Name of the IQAC Co-ordinator/Director	**Dr. Kalpana Aurange**
- Phone No.	**0000**
- Alternate phone No.(IQAC)	**00000**
- Mobile (IQAC)	**8082408703**
- IQAC e-mail address	**saraswathividyabhavan@nessvb.net**
- Alternate e-mail address (IQAC)	**0000**
3.Website address	**www.svbscer.in**
- Web-link of the AQAR: (Previous Academic Year)	**https://assessmentonline.naac.gov.in/public/index**
4.Whether Academic Calendar prepared during the year?	**Yes**
- if yes, whether it is uploaded in the Institutional website Web link:	**yes**

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity
Cycle 1	B	2.84	2016	29/03

6.Date of Establishment of IQAC	05/01/2014

7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DB

Institution/ Department/Faculty	Scheme	Funding agency	Year of
000	000	000	Nil

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	**View File**

9.No. of IQAC meetings held during the year	4
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• (Please upload, minutes of meetings and action taken report)	No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

11.Significant contributions made by IQAC during the current year (maximum five bullet

*Practicing of Remodeling Project

*Execution of staff training programme initiated by IQAC for all the

| *IQAC planned to conduct a National level Webinar on " NEP2020: It's Institutions" |
| *Students training Program was conducted to train the students on usa resources. |
| *IQAC planned for the conduction of National Level Diwali poster maki |

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards achieved by the end of the Academic year (web link may be provided).

Plan of Action	Achievements/Outcomes
Practicing of Remodeling Project	As per the guidelines received from the M Wings were constituted for the developmen decentralisation of the work, 8 key point program, development of 25 academic key p paperless administrations are some of the remodelling project.
Execution of staff training programme initiated by IQAC for all the teaching staff.	Training for operating self youtube chann function of OBS
IQAC planned to conduct a National level Webinar	A National Level webinar was conducted on Teacher Education Institutions by Dr. San Dr.Jitendra Patidar (NCERT, NewDelhi) on
Students training Program was conducted to train the students on usage of teaching learning resources.	Staff driven & Student led training progr students to train them on the usage of va
IQAC planned for the conduction of National Level Diwali poster making competition	A national Level Diwali Poster Making com various state level participations were r given to the winners as declared.

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name of the statutory body	Date of me
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	08/02/2022

15.Multidisciplinary / interdisciplinary

Interdisciplinary

16.Academic bank of credits (ABC):

NO

17.Skill development:

In our Institution, the student teachers are provided with various op
demonstrate knowledge skills values, and attitudes to enhance their l
year B.Ed. programme, affiliated with SNDT University is designed in
teachers are equipped and imparted with the knowledge of various teac
the most effective manner which they can carry forward on to their pr
Ed curriculum, the theory courses and practical work are linked toget
of achieving excellence and competence in pedagogic practices and ena
become an efficient and effective teacher. Procedural knowledge is be
through the various skill development programmes, Practicals, and the

- Skill Development Program
- Teaching-Learning Competency
- Learning to use Computer in Education
- Understanding the Self
- Drama and Art in Education
- The Practical work, theory part and the assignments
- Research Project
- Preparation and submission of a portfolio
- EWF Engagement with Field

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, cu

As our college is english medium college, medium of instruction is En
felt difficulty in understanding then we adopts multi indian language
tamil to make our students understand the concept clearly.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

As we are dealing with creation of quality teachers, our main focus w
training programme through online mode.

20.Distance education/online education:

No distance education.

Extended Profile

2.Student

2.1 Number of students on roll during the year	117

File Description	Documents
Data Template	View File

2.2 Number of seats sanctioned during the year	100

File Description	Documents
Data Template	View File

2.3 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	1

File Description	Documents
Data Template	View File

2.4 Number of outgoing / final year students during the year:	29

File Description	Documents
Data Template	View File

2.5Number of graduating students during the year	53

File Description	Documents
Data Template	View File

2.6 Number of students enrolled during the year	35

File Description	Documents
Data Template	View File

4.Institution

4.1 Total expenditure, excluding salary, during the year (INR in Lakhs):	7,05,415.00

4.2 Total number of computers on campus for academic purposes	16

5.Teacher

5.1 Number of full-time teachers during the year:	5

File Description	Documents
Data Template	View File
Data Template	View File

5.2	7

Number of sanctioned posts for the year:	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Planning

1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curr context /situation. Describe the institutional process of planning and/or reviewing, revising local context in not more than 100 - 200 words

Our Institution is affiliated to SNDT University The curriculum presc followed by our Institution. Hence we do not have any direct contribu reviewing or revising the curriculum.

File Description
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication c all concerned c. Kinds of issues discussed
Plan developed for the academic year
Plans for mid- course correction wherever needed for the academic year
Any other relevant information

1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year Faculty of the institution Head/Principal of the institution Schools including practice teaching schools Employers Experts Students Alumni	C. Any 3 of the abov

File Description
Data as per Data Template
List of persons who participated in the process of in-house curriculum planning
Meeting notice and minutes of the meeting for in-house curriculum planning
A copy of the programme of action for in- house curriculum planned and adopted during the aca
Any other relevant information

1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and students through Website of the Institution Prospectus Student induction programme Orientation programme for teachers	A. All of the Above

File Description
Data as per Data Template

URL to the page on website where the PLOs and CLOs are listed
Prospectus for the academic year
Report and photographs with caption and date of student induction programmes
Report and photographs with caption and date of teacher orientation programmes
Any other relevant information

1.2 - Academic Flexibility

1.2.1 - Curriculum provides adequate choice of courses to students as optional / elective which teachers are available

1.2.1.1 - Number of optional / elective courses including pedagogy courses offered prog

12

File Description
Data as per Data Template
Circular/document of the University showing duly approved list of optional /electives / pedagog the curriculum
Academic calendar showing time allotted for optional / electives / pedagogy courses
Any other relevant information

1.2.2 - Number of value-added courses offered during the year

0

1.2.2.1 - Number of value-added courses offered during the year

0

File Description
Data as per Data Template
Brochure and Course content along with CLOs of value-added courses
Any other relevant information

1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 du

0

1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in 1.2.2

0

File Description
List of the students enrolled in the value-added course as defined in 1.2.2
Course completion certificates
Any other relevant information

1.2.4 - Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic Advice/Guidance

File Description
Data as per Data Template
Relevant documents highlighting the institutional facilities provided to the students to avail self as per Data Template
Document showing teachers' mentoring and assistance to students to avail of self-study courses
Any other relevant information

1.2.5 - Number of students who have completed self-study courses (online /offline, bey year

0

1.2.5.1 - Number of students who have completed self-study courses (online /offline, be year

0

File Description
Data as per Data Template
Certificates / evidences for completing the self-study course(s)
List of students enrolled and completed in self study course(s)
Any other relevant information

1.3 - Curriculum Enrichment

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and values and attitudes related to various learning areas Describe the curricular thrusts to achi 100 - 200 words each A fundamental or coherent understanding of the field of teacher educa creates teachers for different levels of school education skills that are specific to one's chos extrapolate from what one has learnt and apply acquired competencies Skills/Competencies Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.

In our Institution, the student teachers are provided with various op demonstrate knowledge skills values, and attitudes to enhance their l The twoyear B.Ed. programme, affiliated with SNDT University is desig the aspiring teachers are equipped and imparted with the knowledge of and techniques in the most effective manner which they can carry forw students. Under the B. Ed curriculum, the theory courses and practica meaningfully with the aiming of achieving excellence and competence i enabling the student teachers to become an efficient and effective te is been honed in the student teachers through the various skill devel Practicals, and the EWFs which are as follows

- **Skill Development Program**
- **Teaching-Learning Competency**
- **Learning to use Computer in Education**
- **Understanding the Self**
- **Drama and Art in Education**
- **The Practical work, theory part and the assignments**
- **Research Project**
- **Preparation and submission of a portfolio**
- **EWF Engagement with Field**

File Description
List of activities conducted in support of each of the above
Documentary evidence in support of the claim
Any other relevant information
Photographs indicating the participation of students, if any

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as wel
perspective. Describe in not more than 100-200 words how students are familiarized with th
with respect to: Development of school system Functioning of various Boards of School Educ
them Assessment systems Norms and standards State-wise variations   International and co

**The Institution adheres to the SNDT Curriculum to impart teacher educ
practical work, and assignments focus on understanding the diversity
India as well as international level and accordingly make comparisons
comprehend the assessments, norms, and standards. The following theo:
enlighten the above areas –**

- **Knowledge and Curriculum – The student teachers understand variou
as State curriculum, IB, ICSE, and CBSE and relate their content**
- **Assessment for Learning – The student teachers acquire and apply
learning and evaluation. Understand the different evaluation prac
various examination reforms in India, and the prevailing examinat
impact of examination-driven schooling -evolve realistic, compreh
assessment procedures that are able to keep the whole student in**
- **Engaging with Field – Through EWF the professional capacities, te
skills of the student teachers are developed through internship p
in both the First and second year of B.Ed. course wherein special
teacher's role as facilitator and learning the integrities as wel
of teaching in a school or college.**

File Description
Action plan indicating the way students are familiarized with the diversities in Indian school sys
Documentary evidence in support of the claim
Any other relevant information

1.3.3 - Students derive professionally relevant understandings and consolidate these into the
wide range of curricular experiences provided during Teacher Education Programme Describe
to enable students to develop understanding of the interconnectedness of the various learni
ready for the professional field in not more than 100-200 words

Our Institution follows a student-centred approach focusing on the ne
teachers. Different approaches are followed such as active learning,
inductive teaching and learning. In addition, through the Practicals
teachers derive professionally relevant understandings and consolidat
professional acumen from the wide range of curricular experiences whi

- Skill Development Program deals with development of various micro
- Teaching-Learning Competency teach the students to think in diffe
  constructivist teaching-learning skills.
- In Learning to use Computer in Education, the importance of techn
  field of education is provided.
- Understanding the Self develops the sensibilities, dispositions,
  personal growth of the student teachers.
- Drama and Art in Education creates an awareness of social/ educat
  remedies.
- Action Research helps in developing research attitude in the stud
  educational problems.
- Preparation and submission of a portfolio teaches them to organiz
  evidences systematically obtained during the B.Ed. program.
- (EWF) Engagement with Field focuses on experiential learning wher
  for internship program to different schools and colleges.

File Description	Docum
Documentary evidence in support of the claim	
Any other relevant information	

1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI	Three of the above

File Description	Doc
Sample filled-in feedback forms of the stake holders	
Any other relevant information	

1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following	Feedback collected,

File Description
Stakeholder feedback analysis report with seal and signature of the Principal
Action taken report of the institution with seal and signature of the Principal
Any other relevant information

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of students during the year

35

2.1.1.1 - Number of students enrolled during the year

35

File Description	D
Data as per Data Template	
Document relating to sanction of intake from university	
Approval letter of NCTE for intake of all programs	
Approved admission list year-wise/ program-wise	
Any other relevant information	

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable

1

2.1.2.1 - Number of students enrolled from the reserved categories during the year

1

File Description
Data as per Data Template
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide version)
Final admission list published by the HEI
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC every year
Any other relevant information

2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year

0

2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the ye

0

File Description	Docu
Data as per Data Template	
Certificate of EWS and Divyangjan	
List of students enrolled from EWS and Divyangjan	
Any other relevant information	

2.2 - Honoring Student Diversity

2.2.1 - Assessment process is in place at entry level to identify different learning needs of st to undergo professional education programme and also the academic support provided to st process at entry level to identify different learning needs of students and their level of read education programme and also the academic support provided to students, in not more than

Assessment Process at the entry level:

- **The assessment process at entry level is set by MAH B. Ed CET Exa entrance exam by Maharashtra CET Cell to grant admission into B. Pattern includes online test with 100 MCQs of 1 mark each and the and Marathi languages. Candidates are asked questions based on Me Aptitude, and General Knowledge. Candidates attempting MAH B. Ed questions related to the English language.**
- **The Admission Committee monitors the admission decisions which fo of NCTE, SNDT Women's University and DHE .The institution receive documents are verified by the Admission Committee. Admissions are teachers on the basis of the eligibility criteria**

Assessment process in the classroom:

- **The assessment of the learning is done by the teachers in the cla through conducting tests, assignments, EPC's, talent hunt etc. In classroom interaction with the students the teachers understand t of the students. Accordingly short-duration add-on Courses like s ICT training are conducted.**

File Description
Documentary evidence in support of the claim
Documents showing the performance of students at the entry level
Any other relevant information

2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs	**Four/Three of the ab**

File Description
Data as per Data Template
Relevant documents highlighting the activities to address the student diversities
Reports with seal and signature of Principal
Photographs with caption and date, if any
Any other relevant information

2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures	**One of the above**

are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity

File Description
Relevant documents highlighting the activities to address the differential student needs
Reports with seal and signature of the Principal
Photographs with caption and date
Any other relevant information

2.2.4 - Student-Mentor ratio for the academic year

10:1

2.2.4.1 - Number of mentors in the Institution

5

File Description
Data as per Data Template
Relevant documents of mentor-mentee activities with seal and signature of the Principal
Any other relevant information

2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes e learning, problem solving methodologies, brain storming, focused group discussion, online m learning Describe the varied modes of learning adopted and their basic rationale for adoptin courses of each programme in not more than 100-200 words.

Being a Teachers' Training institution, we always thrive to inculcate practices in our student teachers. In our institution for every modul teaching methods based on the content.

- Participative learning: Special lectures, seminars, different tea develop their self-confidence and skills. Problem solving methodo studies to improve critical thinking, creativity and problem-solv
- Focused group discussion: Micro groups, seminar presentations, sp exhibitions and subject clubs are formed to practice different sk mentor teachers.
- Brainstorming: The activity is conducted in groups or as individu are asked to think about the problem and find as many solutions.
- Online mode: During the Covid-19 pandemic the teaching learning p through online platform. What Sapp Group was created for all stud notices and information.
- Experiential learning: An internship is a form of experiential le students are sent for internship program to different schools and to integrate the knowledge and theory learned in the classroom wi

and skills development. Even Field trips are organized to promote
of concepts.

File Description
Course wise details of modes of teaching learning adopted during the academic year in each pro
Any other relevant information

2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching Systems (LMS), Swayam Prabha etc., Learning Resources and others excluding PPT durir

05

File Description	Documents
Data as per Data Template	
Link to LMS	
Any other relevant information	N

2.3.3 - Number of students using ICT support (mobile-based learning, online material, pc learning apps etc.) for their learning, during the academic year

64

File Description	Docu
Data as per Data Template	
Programme wise list of students using ICT support	
Documentary evidence in support of the claim	
Landing page of the Gateway to the LMS used	
Any other relevant information	

2.3.4 - ICT support is used by students in various learning situations such as Understanding theory courses Practice teaching Internship Out of class room activities Biomechanical and Kinesiological activities Field sports	Three of the above

File Description
Data as per Data Template
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various situations
Geo-tagged photographs wherever applicable
Link of resources used
Any other relevant information

2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in 100-200 words the nature of mentoring efforts in the institution with respect to working in t conduct of self with colleagues and authorities balancing home and work stress keeping one developments in education and life

The institution provides continual mentoring to the student teachers:

- Arranging the group as per the methods
- Ratio of the Mentor: Mentee is 1:10
- Personal attention and guidance given as per the requirement of t
- Weak students are identified and given remedial teaching
- Regular follow up taken of given assignments to check the progres

The Mentor creates a What's App group for their assigned group of stu the problems of their mentees. Mentees share their general problems i sometimes share on the What's App group. The Mentor solve mentees' ac them with their own books for study, discuss with their parents, give examinations, encourage their mentees for participation in various co guidance and counselling, sometimes family related issues are also so serious issues, the Principal intervenes. Due to this mentoring syste environment and they share their problems without any hesitation and sample of the lesson plan and assignment corrected by the mentor has

File Description	Docum
Documentary evidence in support of the claim	
Any other relevant information	

2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education- from local to regional to national to global

Five/Six of the abov

File Description
Data as per Data Template
Documentary evidence in support of the selected response/s
Reports of activities conducted related to recent developments in education with video graphic wherever possible
Any other relevant information

2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinkir among students

SVB's Saraswathi College of Education and Research play an active rol innovativeness , intellectual and thinking skills, empathy, life skil through teaching lerning process and Skill Development Program which capacities related toMicro-teaching lessons, Integration Lesson, Read

Texts,Preparation for constructivist teaching-learning, Learning to
the Self, Drama and Art in Education.

File Description
Documentary evidence in support of the claim
Any other relevant information

2.4 - Competency and Skill Development

2.4.1 - Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include Organizing Learning (lesson plan) Developing Teaching Competencies Assessment of Learning Technology Use and Integration Organizing Field Visits Conducting Outreach/ Out of Classroom Activities Community Engagement Facilitating Inclusive Education Preparing Individualized Educational Plan(IEP)	**Five/Six of the abov**

File Description
Data as per Data Template
Documentary evidence in support of the selected response/s
Reports of activities with video graphic support wherever possibl
Any other relevant information

2.4.2 - Students go through a set of activities as preparatory to school- based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized Education Plans (IEP) Identifying varied student abilities Dealing with student diversity in classrooms Visualising differential learning activities according to student needs Addressing inclusiveness Assessing student learning Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement	**Eight /Nine of the a**

File Description
Data as per Data Template
Reports and photographs / videos of the activities
Attendance sheets of the workshops / activities with seal and signature of the Principal
Documentary evidence in support of each selected activity
Any other relevant information

2.4.3 - Competency of effective communication is developed in students through several activities such as Workshop	**Three of the above**

sessions for effective communication Simulated sessions for practicing communication in different situations Participating in institutional activities as 'anchor', 'discussant' or 'rapporteur' Classroom teaching learning situations along with teacher and peer feedback

File Description
Data as per Data Template
Details of the activities carried out during the academic year in respect of each response indica
Any other relevant information

2.4.4 - Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses Teacher made written tests essentially based on subject content Observation modes for individual and group activities Performance tests Oral assessment Rating Scales	All of the above

File Description
Data as per Data Template
Samples prepared by students for each indicated assessment tool
Documents showing the different activities for evolving indicated assessment tools
Any other relevant information

2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive devices for learning Identifying and selecting/ developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations	Three of the above

File Description
Data as per Data Template
Documentary evidence in support of each response selected
Sample evidence showing the tasks carried out for each of the selected response
Any other relevant information

2.4.6 - Students develop competence to organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution ofcommunity related events Building teams and helping them to participate Involvement in preparatory arrangements Executing/conducting the event

File Description
Data as per Data Template
Documentary evidence showing the activities carried out for each of the selected response
Report of the events organized
Photographs with caption and date, wherever possible
Any other relevant information

2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study

File Description
Data as per Data Template
Samples of assessed assignments for theory courses of different programmes
Any other relevant information

2.4.8 - Internship programme is systematically planned with necessary preparedness Describ organizing internship programme in not more than 100-200 words with respect to the follow schools for internship: participative/on request Orientation to school principal/teachers Ori internship Defining role of teachers of the institution Streamlining mode/s of assessment of variety of school set ups

As a part of the B.Ed. curriculum, the student teachers have to under
&Internships. The Principal Madam & the staff members discuss on the
scheduling the Internship & Practice Teaching sessions. The dates are
the school activities like holidays, school term exams & the universi
students. The dates are scheduled in such a way that the students wil
to engage with the school students and take the lessons as per the al
lectures. Once the dates are finalized the drafted letters with detai
completed are sent to the schools & the required permissions are take
with the school authorities. The student teachers are oriented on the
to perform. The student teachers are given workshops & guidance to wr
every lesson to develop a sense of reflection on their teaching pract
themselves on their development as a teacher. A teacher educator acco
to observe & give feedback to the student teachers on their lessons p
assessment sheets.

File Description	Docum
Documentary evidence in support of the claim	
Any other relevant information	

2.4.9 - Number of students attached to each school for internship during the academic y

2.4.9.1 - Number of final year students during the academic year

35

File Description	Docum

Data as per Data Template	
Data as per Data Template	
Plan of teacher engagement in school internship	
Any other relevant information	

| **2.4.10 - Nature of internee engagement during internship consists of Classroom teaching Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning – home assignments & tests Organizing academic and cultural events Maintaining documents Administrative responsibilities- experience/exposure Preparation of progress reports** | **Five/Six of the abov** |

| File Description |
| Data as per Data Template |
| Sample copies for each of selected activities claimed |
| School-wise internship reports showing student engagement in activities claimed |
| Wherever the documents are in regional language, provide English translated version |
| Any other relevant information |

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. D words, the monitoring mechanisms adopted to ensure optimal impact of internship in school of teacher educators, school principal, school teachers and peers.

Mentoring is the process that helps students also called as mentees t and professional growth. Mentors provide their mentees with support, reinforcement and a constructive example. Depending on the major sub students are evenly distributed among mentors.

The mentors take the entire responsibility of their mentees such as execution of the internship activities & assignments, research proje timely submission of their internal related files and records. Concer monitor the performance of the allotted student-teachers in their pe internship. The mentor also interacts with the parent of the mentee, ensures the improved performance of her mentees in every activity &le any faced by the mentee during the execution of the internship relate by the mentor teacher.

livery. Issues if any faced by the mentee during the execution of the activities are dealt with by the mentor teacher. The mentor teacher t by counselling the mentee student at a personal & academic level.

File Description	Docu
Documentary evidence in support of the response	
Any other relevant information	

| **2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers** | **All of the above** |

/ School* Teachers Principal / School* Principal B. Ed Students / School* Students (* 'Schools' to be read as "TEIs" for PG programmes)

File Description
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes applicable)
Two filled in sample observation formats for each of the claimed assessors
Any other relevant information

2.4.13 - Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation process in schools Involvement in various activities of schools Regularity, initiative and commitment Extent of job readiness

Four of the above

File Description
Format for criteria and weightages for interns' performance appraisal used
Five filled in formats for each of the aspects claimed
Any other relevant information

2.5 - Teacher Profile and Quality

2.5.1 - Number of fulltime teachers against sanctioned posts during the year

5

File Description
Data as per Data Template
Sanction letters indicating number of posts (including management sanctioned posts) with seal a of the principal
English translation of sanction letter, if it is in regional language
Any other relevant information

2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

3

File Description	Doc
Data as per Data Template	
Certificates of Doctoral Degree (Ph.D) of the faculty	
Any other relevant information	

2.5.3 - Number of teaching experience of full time teachers for the during the year

46

2.5.3.1 - Total number of years of teaching experience of full-time teachers for the aca

File Description	D
Copy of the appointment letters of the fulltime teachers	
Any other relevant information	

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the na themselves updated professionally in not more than 100-200 words 1.   In house discussions in education 2.   Share information with colleagues and with other institutions on policies a

In SVB SCER, teachers keep themselves updated with the latest teachin technology by joining in-house training programs conducted by faculty institutes. Teachers also join various MOOCs such as SWAYAM courses a organized by different universities and colleges as per requirements.

Teacher educators of SVB SCER discuss and contemplate on the latest t book on co-operative strategies was co-authored and published by the written after several meetings and training sessions, where each teac the task to explain one strategy.

File Description	Documer
Documentary evidence to support the claim	
Any other relevant information	

2.6 - Evaluation Process

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution I Internal Evaluation in the institution highlighting its major components in not more than 100

SVB SCER conducts continuous internal evaluation for all the courses. course has four modules. After completion of two modules, Term End I all subject teachers. Similarly, Term End II examination is conducted module four.

Before University exams, Preliminary Examination for each course is c courses. Student-teachers are informed well in advance about the exam University question paper pattern is followed to prepare students for institute has started "Remodelling Project", which focuses on various Administrative aspects of the college. Based on this, all teachers co programs- Weekly Revision Program, Month-end Revision program and Ter students to revise the content thoroughly and examination is conducte program. In this, along with written exam, Quiz, Discussion and semin conducted for student-teachers to revise the concepts and prepare stu examinations.

File Description
Relevant documents related to Internal Evaluation System at the institution level with seal and Principal
Any other relevant information

2.6.2 - Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation Display of internal assessment marks before the term end examination Timely feedback on individual/group performance Provision of improvement opportunities Access to tutorial/remedial support Provision of answering bilingually

Five of the above

File Description
Copy of university regulation on internal evaluation for teacher education
Annual Institutional plan of action for internal evaluation
Details of provisions for improvement and bi-lingual answering
Documentary evidence for remedial support provided
Any other relevant information

2.6.3 - Mechanism for grievance redressal related to examination is operationally effective

Our Institution follows strictly the guidelines and rules issued by t smooth conduct of the examinations. In the midst of Covid-19 pandemic were conducted online. The University had notified the basic instruct for the online exam beforehand. The examination link and student logi communicated through SMS. A mock test was scheduled for the students online examination pattern. However, few students faced some problems or login issues at the time of exam. The issues were efficiently sort co-ordination of Examination In-charge and the concerned team from th university has established a grievance cell as per the recommendation examination related due to the Covid 19 pandemic. (Circular attached) issues due to some severe network or technical issues and could not a data was collected by the Institution and submitted to the SNDT Exam rescheduled within a span on 10 days.

File Description
Academic calendar of the Institution with seal and signature of the Principal
Any other relevant information

2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation l to academic calendar for the conduct of Internal Evaluation in the institution in not more th

Every year at the beginning of the academic session, the academic cal of the institution takes keen interest in the preparation of the same planned at the beginning of every academic year through the Academic are sought from faculty members. The Academic Calendar is prepared in higher authority for approval. Post approval it is circulated amongst smooth execution of the academic and non-academic activities. The aca strictly followed by the staff.

The B.Ed. program is designed for two years wherein the students are internal assessment and 900 marks for external assessment with a tota

Internal Examination:

The College carries out the instructions of the SNDT University relat examinations smoothly and efficiently. Before the final University ex examinations are conducted at the college level, Term 1 (Module 1 and and Preliminary exam (for all the modules). The details of the same a displayed on the Notice Board as well as on the WhatsApp groups for i students.

2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and C institution ensures alignment of stated PLOs and CLOs with the teaching learning process in

Our institution believes in quality and innovation. Accordingly, the planned accordingly. Though the Pandemic happened at this time, still educators on how to deal with different aspects of the curriculum thr

At this time, we conducted a good number of teaching-related online c form to motivate our students to explore new teaching techniques.

The best example we can depict here is we provided our students with Dairy to get in-depth knowledge on both technology and field surveys.

File Description
Documentary evidence in support of the claim
Any other relevant information

2.7.2 - Pass percentage of Students during the year

File Description
Data as per Data Template
Result sheet for each year received from the Affiliating University
Certified report from the Head of the Institution indicating pass percentage of students program
Any other relevant information

2.7.3 - The progressive performance of students and attainment of professional and persona and CLOs is monitored and used for further improvements

To achieve both PLO and CLO, in our institution, we conduct Term 1, T assess the performance of our students along with the assurity regard CLO.

In each course there are stipulated assignments provided with the act students. During this Pandemic time, we conducted online Term1 , Term our students ready for university level online exams.

Besides we also handled all the course related assignments very sensi and CLO in this crucial stage.

File Description
Documentary evidence showing the performance of students on various internal assessment task achieved
Any other relevant information

2.7.4 - Performance of outgoing students in internal assessment

2.7.4.1 - Number of students achieving on an average 70% or more in internal assessmer

30

File Description
Number of students achieving on an average 70% or more in internal assessment activities durin
Record of student-wise / programme-wise / semester-wise internal assessment of students durir
Any other relevant information

2.7.5 - Performance of students on various assessment tasks reflects how far their initially id to. Describe with examples the extent to which the assessment task and the performance of identified learning needs in not more than 100 -200 words.

To maintain quality in our teaching-learning process we believe in a comprehensive evaluation. In this context, we execute TERM 1, Term 2, access the performance of our students in each stage. This helps in i level and terminal level of each and every student.

File Description	Documen
Documentary evidence in respect to claim	
Any other relevant information	

2.8 - Student Satisfaction Survey

2.8.1 - Online student satisfaction survey regarding teaching learning process

NIL

RESEARCH AND OUTREACH ACTIVITIES

3.1 - Resource Mobilization for Research

3.1.1 - Number of research projects funded by government and/ or non-government age

0

File Description	Documents
Data as per Data Template	
Sanction letter from the funding agency	
Any other relevant information	

3.1.2 - Number of grants received for research projects from government and / or non-g year (INR in Lakhs)

0

File Description
Sanction letter from the funding agency
Income Expenditure statements highlighting the research grants received certified by the audito
Any other relevant information

3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar / interactive session on research	One of the above

File Description
Data as per Data Template
Institutional Policy document detailing scheme of incentives
Sanction letters of award of incentives
Income Expenditure statements highlighting the relevant expenditure with seal and signature of Principal
Documentary evidence for each of the claims
Any other relevant information

3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural supports	One of the above

File Description
Documentary evidences in support of the claims
Details of reports highlighting the claims made by the institution
Reports of innovations tried out and ideas incubated
Copyrights or patents filed
Any other relevant information

3.2 - Research Publications

3.2.1 - Number of research papers / articles per teacher published in Journals notified o

0

File Description
Data as per Data Template
First page of the article/journals with seal and signature of the Principal
E-copies of outer jacket/contents page of the journals in which articles are published

| Any other relevant information |

3.2.2 - Number of books and / or chapters in edited books published and papers in Natio proceedings per teacher during the year

0

File Description
Data as per Data Template
• First page of the published book/chapter with seal and signature of the Principal
E-copies of outer jacket/contents page of the books, chapters and papers published along with national / international conference-proceedings per teacher
Any other relevant information

3.3 - Outreach Activities

3.3.1 - Number of outreach activities organized by the institution during the year

3.3.1.1 - Total number of outreach activities organized by the institution during the yea

3

File Description
Data as per Data Template
Report of each outreach activity organized along with video/ photographs with seal and signatu Principal
Any other relevant information

3.3.2 - Number of students participating in outreach activities organized by the instituti

3.3.2.1 - Number of students participating in outreach activities organized by the institu

64

File Description
Event-wise newspaper clippings / videos / photographs with captions and dates
Report of each outreach activity with seal and signature of the Principal
Any other relevant information

3.3.3 - Number of student participation in national priority programmes such as Swachh sensitivity, Yoga, Digital India, National Water Mission during the year

64

3.3.3.1 - Number of students participated in activities as part of national priority progra

64

File Description
Data as per Data Template
Documentary evidence in support of the claim along with photographs with caption and date
Any other relevant information

3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students community development Describe the way in which outreach activities conducted sensitized community development in not more than 100-200 words.

SVB's Saraswathi College of Education and Research , always motivates
do some community work through which they can develop along with the
part of the adoption program of SVBSCER college, we have initiated to
lessons for the students of SVB's Sankara Vidyalaya, Dombivli (E). Ur
decided to develop the academic level of the students of the Secondar

We selected some students from the student-teachers group and informe
of our program. The main objectives of our program were listed below.

- To help the school students develop their capability of learning
  focusing on the basics.
- To improve their English Speaking Communication.
- To assist the school students develop their proficiency in learni
  expertise in Grammar.
- To develop Mathematical Competency and computational skills by fo
  basics of the Math.
- To create an awareness about social issues, we organisedskits on

File Description	D
Relevant documentary evidence for the claim	
Report of each outreach activity signed by the Principal	
Any other relevant information	

3.3.5 - Number of awards and honours received for outreach activities from government year

0

File Description	Docu
Data as per Data Template	
Appropriate certificates from the awarding agency	
Any other relevant information	

3.4 - Collaboration and Linkages

3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during

0

3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. duri

0

File Description
Data as per Data Template
List of teachers/students benefited by linkage – exchange and research
Report of each linkage along with videos/photographs
Any other relevant information

3.4.2 - Functional MoUs with institutions of National and / or International importance, corporate houses etc. during the academic year

0

File Description
Data as per Data Template
Copies of the MoU's with institution / industry/ corporate houses
Any other relevant information

3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities Practice teaching /internship in schools Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation Clinics Linkages with general colleges	One/Two of the above

File Description
Data as per Data Template
Report of each activities with seal and signature of the Principal
Any other relevant information

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, labor equipment, computing facilities, sports complex, etc. for the various programme offered De Teaching –Learning as per the minimum specified requirement by statutory bodies in not mo

The institution has adequate facilities for teaching -learning. The i round development of student teachers.The institute has the following academic needs of student teachers.

- Classrooms with LCD projectors,
- Mike and sound system in Seminar hall,
- Technology room, Well stocked library,
- Computer center,

- **Notice boards/display boards,**
- **Necessary furnitures and fixtures**
- **Laboratory equipments**

Total Number of Classrooms and Seminar Halls are six.The institute ha lab and Curriculum Laboratory.

To keep student teachers physically active, the institute has a playg girls common room with indoor games and a fully equipped Gymnasium/Fi

File Description	D
List of physical facilities available for teaching learning	
Geo-tagged photographs	
Any other relevant information	

4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as sma sound systems etc. during the year.

4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities

5

File Description	Documents
Data as per Data Template	
Geo-tagged photographs	
Link to relevant page on the Institutional website	**https://sw**
Any other relevant information	**No**

4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (IN

3,47,067.00

File Description
Data as per Data Template
Income Expenditure statements highlighting the expenditure on infrastructure augmentation wit signature of CA and the Principal
Any other relevant information

4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library Management S Describe the features of Library Automation in not more than 100 – 200 words.

Library Automation:

Library Software: Open Source Software:

Library has E-granthalaya Software for the Library Automation. The fo the Library automation.

1. Name of the Library Software: E- Granthalaya: a Digital Agenda for Networking (Ver 3.0)

2 . Software Developer: National Informatics Centre (NIC), Department

Ministry of Communications & Information Technology, Government of In

3. Use of the Library Software:

- **Cataloging (Data entry of books, Generate Barcode labels, Stock V**
- **Circulation (Data entry of library users, Issue/ Return of books,**
  Generate Member Barcode labels, Generate Overdue Notices for libr
  to library users at the time of issue/return the book/s)
- **Search (search the existing records of books by title, author, ke**
- **Use the Scanner to read the barcodes.**

File Description	Documents
Bill for augmentation of library signed by the Principal	No
Web-link to library facilities, if available	https://lib
Any other relevant information	No

4.2.2 - Institution has remote access to library resources which students and teachers use fr remote access to library resources used by teachers and students in not more than 100 - 200

Library created blog/website for its users on 25th October 2020 which
information, flip books and ebooks, ejournals, etc. All notifications

Name of the Blog:SVB's SCER Library Address: https://libraryscer.blog

Objectives:

- **To meet the information needs of the library users (students and**
  situation.
- **To provide multiple and easy access for available resources.**
- **To serve them in their research and provide up to date informatic**

Blog Contents:

- **Information about Library includes Library rules and regulations,**
  library activities during pre and post COVID-19 and "Ask a Librar
- **E-resources includes ebooks, ejournals, audio books, open access**
  Research in Education, Abstracts of researches, teaching related
  digital libraries, enewspapers, enewsletters, etc.
- **Informative flipbooks with QR codes on remembering great work of**
  Karve and Rabindranath Tagore
- **Library Information Video for theusers andonline Library Membersh**
  special days (National/ International). Bookshelf is available on
  It includes regional languages ebooks, ebooks Collections on and
  Vivekanand, M.K.Gandhi.

File Description	Docum
Landing page of the remote access webpage	

Details of users and details of visits/downloads	
Any other relevant information	

4.2.3 - Institution has subscription for e-resources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases

Four of the above

File Description
Data as per Data template
Receipts of subscription /membership to e-resources
E-copy of the letter of subscription /member ship in the name of institution
Any other relevant information

4.2.4 - Annual expenditure for purchase of books, journals, and e-resources during the y

48,655.00

File Description
Data as per Data Template
Income Expenditure statements highlighting the expenditure on purchase of books, journals, e-seal and signature of both the Principal and Chartered Accountant
Any other relevant information

4.2.5 - Per day usage of library by teachers and students during the academic year

4.2.5.1 - Number of teachers and students using library for Month one (not less than 20 year

29

File Description	Documents
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	**View File**
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	**https://drive.google.com/file/d/1FjlitpRdzDx usp=sharing**
Any other relevant information	**No File Uploaded**

4.2.6 - Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education -general teacher education, special education and physical education by the following ways Relevant educational documents are obtained on a regular basis Documents are made available from other libraries on loan Documents are obtained as and when teachers recommend Documents are obtained as gifts to College	Three of the above

File Description	Documents
Data as per Data Template	
Any other relevant information	N

4.3 - ICT Infrastructure

4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including W updation in not more than 100 - 200 words

Hardware Infrastructure:

- Institute has 16 Desktops/Workstations and alaptop out of which 1 students.

- We uses intex, zebronics assembled CPUs, monitors such as Philips has adequate desktops maintaining student to computer ratio of 1: have 1 HP Deskjet printers in the office and 1 HP Laser printer i
- 2 LCD projectors (Epson), 1 in the Lecture hall and 1 in the FYBB

Institute provides computing and internet facilities to all teachers the campus for academic projects, practical sessions and for teaching

Software Infrastructure:-

- All the computers are supported by a 50 to 100mpbs LAN system.
- The desktops are running on windows 7, windows 7 pro, windows 10, operating systems.
- Antivirus is purchased by the Institute and updated regularly.
- Standard Tally ERP9 software is used in-office.

All ICT infrastructures are monitored by IT Engineers. Google Drive i In covid-19, we used the Zoom platform for teaching and learning acti also use youtube and Facebook for teaching and social activities.

File Description
Document related to date of implementation and updation, receipt for updating the Wi-Fi
Any other relevant information

4.3.2 - Student – Computer ratio during the academic year

1:3

File Description

Data as per data template	
Purchase receipts and relevant pages of the Stock Register with seal and signature of the princi	
Any other relevant information	

4.3.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:	**E. < 50 MBPS**
4.3.4 - Facilities for e-content development are available in the institution such as Facilities for e-content development are available in the institution such as Studio / Live studio Content distribution system Lecture Capturing System (LCS) Teleprompter Editing and graphic unit	**Four of the above**

File Description	Documents
Data as per Data Template	**View File**
Link to videos of the e-content development facilities	**https://drive.google.com/file/d/1K7hjRbfv4y**
List the equipment purchased for claimed facilities along with the relevant bills	**No File Uploaded**
Link to the e-content developed by the faculty of the institution	**Nil**
Any other relevant information	**No File Uploaded**

4.4 - Maintenance of Campus and Infrastructure

4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic suppo Lakhs)

705415

File Description
Data as per Data Template
Income Expenditure statements highlighting relevant items with seal and signature of the Princi Chartered Accountant
Any other relevant information

4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support sports complex, computers, classrooms etc.are in place Describe policy details of systems a utilizing physical, academic and support facilities in not more than 100 - 200 words

The College has certain systems and procedures for maintaining and ut and support facilities. The maintenance of physical facilities like c library, Computer lab, Laboratories are done regularly.

Library:Librarycaters to the academic and cocurricular needs of the s access the Library facilities andborrow books, Magazines, periodicals college library. Physical stock verification is carried out. The Page in the Stock Register & checked by the HOI.

Laboratory: Thelaboratory is managed by teaching faculties. Physical
carried out The observations are entered in the Stock Register & chec

General Maintenance: The office maintains register(s) to record the c
furniture, fixtures, plumbing, electrical work etc. Depending upon th
the majority of them are resolved by the in house staff.

Computer lab: IT support staff carry out preventive maintenance (such
formatting, updating antivirus software etc) of the computers.Use of
book.

Sports ground is common for all Institutes under the SVB's umbrella.
conducts stock checking.

File Description	Documents
Appropriate link(s) on the institutional website	
Any other relevant information	

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects Communicating with persons of different disabilities: Braille, Sign language and Speech training Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning	Five fo the above

File Description
Data as per Data Template
Report on each capability building and skill enhancement initiative adopted with seal and signat Principal
Sample feedback sheets from the students participating in each of the initiative
Photographs with date and caption for each initiative
Any other relevant information

5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable	Nine or more of the

File Description	Documents
Geo-tagged photographs	

Any other relevant information	N

5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description
Data as per Data Template for the applicable options
Institutional guidelines for students' grievance redressal
Composition of the student grievance redressal committee including sexual harassment and ragg
Samples of grievance submitted offline
Any other relevant information

5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)	Two of the above

File Description
Data as per Data template
Income Expenditure statement highlighting the relevant expenditure towards student concessio approval / sanction letter
Report of the Placement Cell
Any other relevant information

5.2 - Student Progression

5.2.1 - Number of students of the institution placed as teachers/teacher educators duri

Number of students placed as teachers/teacher educators	Total number of
0	(2020-21 & 2

File Description
Data as per Data Template
Reports of Placement Cell for during the year
Appointment letters of 10 percent graduates for each year

Any other relevant information

5.2.2 - Number of student progression to higher education during the academic year

5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

0

File Description
Data as per Data Template
Details of graduating students and their progression to higher education with seal and signature principal
Documentary evidence in support of the claim
Any other relevant information

5.2.3 - Number of students qualifying state/national level examinations during the year

0

File Description
Data as per Data Template
Copy of certificates for qualifying in the state/national examination
Any other relevant information

5.3 - Student Participation and Activities

5.3.1 - Student council is active and plays a proactive role in the institutional functioning De council plays a proactive role in the institutional functioning and contribute for students we words

The students council of the college is a very active body comprising staff & the student representatives of FYBEd & SYBEd. Every year the elected by the respective class members. These elected members form t students council. The elected students take the initiative to organiz activities required for the overall development of the student teache development of team spirit, leadership qualities, social & cultural v These students also constitute the members of the Grievance redressal Anti Sexual harassment Cell of the college. Activities like cultural cultural competitions, Group assembly based on themes, sports activit enthusiastically planned & executed by these student council members. members also take part to suggest the good schools for internship & p up the role of leaders during the Internship & practice teaching & he classmates & themselves into wonderful teachers. These members are ac Three Tier Training programme wherein they suggest various topics for Thus there is active involvement of the Student council members in th & welfare of the students

File Description
Copy of constitution of student council signed by the Principal

List of students represented on different bodies of the Institution signed by the Principal
Documentary evidence for alumni role in institution functioning and for student welfare
Any other relevant information

5.3.2 - Number of sports and cultural events organized at the institution during the year

16

File Description
Data as per Data Template
Reports of the events along with the photographs with captions and dates
Copy of circular / brochure indicating such kind of events
Any other relevant information

5.4 - Alumni Engagement

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes s the institution   Describe the role of alumni association in the development of institution in highlighting two significant contributions in any functional aspects

The Alumni Association of the institution is not registered but is fu
students are associated with the college through Social media like Fa
alumni students help the new batch of students enrolling to know abou
sharing their experiences they had with the college during their tenu
They are called to share their experience during the Inaugural Event
alumni students are often called to give away guest lectures or small
their expertise. The batch toppers are called to give their tips & tr
to face the University examinations. The alumni students update detai
in their respective working schools for the other students in the wha
providing a scope of job to the other associated students of the coll
also enthusiastically participate in the cultural program of the coll
through dance performances. The alumni students are invited to attend
happen at the college like webinar, seminar, guest lectures etc. thus
of it.

File Description
Details of office bearers and members of alumni association
Certificate of registration of Alumni Association, if registered
Any other relevant information

5.4.2 - Alumni has an active role in the regular institutional functioning such as Motivating the freshly enrolled students Involvement in the in-house curriculum development Organization of various activities other than class room activities Support to curriculum delivery Student mentoring Financial contribution Placement advice and support	Five/Six of the abov

File Description
Documentary evidence for the selected claim

| Income Expenditure statement highlighting the alumni contribution |
| Report of alumni participation in institutional functioning for the academic year |
| Any other relevant information. |

5.4.3 - Number of meetings of Alumni Association held during the year

0

File Description
Data as per Data Template
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal Secretary of the Association
Any other relevant information

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating nurturing and furthering any special talent/s in them. Describe the mechanism through which effective support system to the institution in motivating, nurturing special talent in not mor

Nil

File Description	Docum
Documentary evidence in support of the claim	
Any other relevant information	

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and particip vision and mission Describe the vision and mission statement of the institution on the nature and participation of the teachers, students and non-teaching staffs in its decision making bo than 100 - 200 words.

Response Our institution has an apparent governance and management sy mission of the institution are reviewed and redefined in view of vary institution endeavours to achieve academic excellence in the areas of innovation and creativity, cultural inclinations, social empathy, and responsibilities thereby creating leaders in education. The Managemen the Institution. It mobilizes funds for the augmentation of infrastru office equipment, etc. apart from creating an environmentally friendl Principal is the administrative and academic head of the Institution, with various Committees encompassing faculty members and non-teaching plays a part in the framing of the academic practices of the Institut not authoritative rather the collective efforts of all the faculty me staff also lend their contribution to the administrative front.

The Institution works with the aim of contributing to academic excell education. Each academic event is planned through regular Faculty mee council members to represent the student body in various committees.

File Description
Vision and Mission statements of the institution
List of teachers, students and non-teaching staff on decision making bodies of the institution wi signature of the Principal
Documentary evidence in support of the claim
Any other relevant information

6.1.2 - Institution practices decentralization and participative management Describe the pro participative management practiced in the institution in not more than 100 - 200 words

The institution follows decentralization and participatory management
in collective leadership and democratic practices. It is reflected in
actions of the institution through a strong and efficient organogram
major stakeholders of the institution including Management, the Princ
nonteaching staff, parents, students, and alumni work in an organised
governance following the implicit rules of accountability in the impl
and responsibilities. Under the remodeling project undertaken by the
delegation of authority is executed by creating different Committees
specific roles.

File Description
Relevant documents to indicate decentralization and participative management
Any other relevant information

6.1.3 - The institution maintains transparency in its financial, academic, administrative and of the institution towards maintenance of transparency in its financial, academic, administr more than 100 - 200 words.

Our Institution is governed by NCTE, SNDT University, and DHE, so the
terms of these governing bodies.

1. Financial Functions: We use software TALLY and TDS to ensure trans
functions. The financial audits are carried out monthly by the intern
external auditors. Financial transactions are done through cheques, I
collected is credited in the bank account, cashbook, ledger book, and
maintained and updated regularly.

2. Academic Functions: Our college follows an online process that is
merit list by CET MAHAPRAVESH in accordance with government reservati
University examinations are conducted as per the university schedule.
are displayed on the notice board. Important notices are regularly po
website.

3. Administrative Functions: Administrative decisions are taken by th
College Development Council (CDC) for effective implementation. The I
qualitative aspects. Various committees are constituted to carry out
and are reviwed periodically. Teaching and non-teaching staff members
on these committees.

**4. Auxiliary Functions include Annual sports meet, cultural activitie
and outreach activities.**

File Description
Reports indicating the efforts made by the institution towards maintenance of transparency
Any other relevant information

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successf
strategic plan with details of deployment strategy, during the year in not more than 100 - 20

The institutional perspective plan aligns with the vision and mission
are the constant driving factorsfor improving academic quality and st
follows the SNDT University-approved curriculum. The institution has
in a systematic, well-thought-out and phased manner. The activities a
of every academic year through the Academic Calendar and suggestions
members. The IQAC takes the quality initiative which concentrates on
institution in terms of infrastructure, faculty strength, faculty ach
development and student achievement. The plan is finalized by the Pri
their faculty members. This plan is then discussed in the meeting wit
by approval from the management. The arenas in which the Institutiona
Plan have been successfully implemented is highlighted below:

1. Digitalization of old and new records

2. International Webinar (Link attached below)

3. National level online Poster making competition

4. National Level Deshbhakti competition

5. Three- Tier training programmes

6. Guest lecture on Guidance and Counselling

7. Physical and Virtual Industrial Visit

8. Training of Non-teaching staff – accounts

9. Execution of Remodelling Project

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	**https://svbscer.in/wp-content/up activitites-202**
Documentary evidence in support of the claim	**View Fil**
Any other relevant information	**No File Uplo**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from p
appointment and service rules, procedures, etc. Describe the functioning of the institutiona
words.

Functioning of the institutional bodies: Management:

- It consists of the Founder President of NES-SVB Group of Institut
  of trustees. The overall planning and development of the institut
  Presidentship of Dr. R. Varadarajan, who works in coordination wi
  smooth functioning.
- The Governing Body meets at least four times a year to discuss is
  infrastructure, faculty recruitment, and other matters for the ov
  College.
- The Principal ensures the proper conduct of all academic, adminis
  activities, assisted by the Staff Council (all teaching faculty)
  which comprises the Administrative and Accounts Officer and manua
- Staff Council meetings are held at regular intervals for the effe
  implementation of programmes like teaching, learning, academic ac
  curricular and extracurricular activities.
- The Internal Quality Assurance Cell (IQAC)works towards realizati
  enhancement and monitoring the internal quality of the institutio
- Student Council meetings are held regularly to address the studer
  organize extra-curricular activities.
- Anti-Ragging Cell, Sexual Harassment Committee members, and Griev
  works to ensure that no rules are violated, addressing and settli

File Description	Documents
Link to organogram on the institutional website	**https://svb**
Documentary evidence in support of the claim	**}**
Any other relevant information	**No E**

6.2.3 - Implementation of e-governance are in the following areas of operation Planning and Development Administration Finance and Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students	**Five/Six of the abov**

File Description	Docum
Data as per Data Template	
Screen shots of user interfaces of each module	
Annual e-governance report	
Geo-tagged photographs	
Any other relevant information	

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of me
resolutions / decisions Describe one decision based on the minutes of the meetings of variou
is successfully implemented in not more than 100 - 200 words.

In our Institution, we have a decentralized decision-making process f
bodies/cells/committees have been constituted to implement institutio
Decisions of the meeting of the College development committee (CDC) n
2022: Agenda is prepared by the Principal as per the requirement of t
particular date and venue are fixed to discuss the same. In the meeti
discussed in a full-fledged manner and unanimously the decisions are
found in the attached document.

File Description
Minutes of the meeting with seal and signature of the Principal
Action taken report with seal and signature of the Principal
Any other relevant information

6.3 - Faculty Empowerment Strategies

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is welfare measurements for teaching and non-teaching staff and their implementation in not

Welfare measures for teaching and non-teaching staff Employees Provic
Keeping in view the future safety of employees, the institute contrik
towards PF of an employee as per PF rules. Full paid Maternity Leave:
grounds, the institution provides 45 days full paid maternity leaves
Salary timely credited to bank account of employee: Every month, the
time through bank accounts only. The institution credits the salary c
irrespective of whether the due scholarships are received or not. Mec
Facility of encashment of balance medical leave to ad-hoc faculties i
ofacademic year. Annual Increment: A salary increment is provided to
performance of the staff. Academic leave: During summer vacation the
staff is provided with privilege leave. Teaching staff: one month and

File Description
List of welfare measures provided by the institution with seal and signature of the Principal
List of beneficiaries of welfare measures provided by the institution with seal and signature of t
Any other relevant information

6.3.2 - Number of teachers provided with financial support to attend seminars / confere membership fees of professional bodies during the year

0

File Description
Data as per Data Template
Institutional Policy document on providing financial support to teachers
E-copy of letter/s indicating financial assistance to teachers
Certificate of participation for the claim
Certificate of membership
Income Expenditure statement highlighting the financial support to teachers
Any other relevant information

6.3.3 - Number of professional development /administrative training programmes organi and non-teaching staff during the year.

10

File Description

| Data as per Data Template |
| Brochures / Reports along with Photographs with date and caption |
| List of participants of each programme |
| Any other relevant information |

6.3.4 - Number of teachers undergoing online / face to face Faculty Development Progra Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other

6

File Description	Documents
Data as per Data Template	
Copy of Course completion certificates	
Any other relevant information	

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching sta performance appraisal system for teaching and non-teaching staff in not more than 100 - 20

In our institution theperformance of each staff member is assessed an
one year of service.

The objective is to evaluate the performance in accordance with the e
to identify potential aspects for improvement and growth of the emplo

Performance appraisal system for teaching staff:

At the end of each year feedback forms are issued to the students to
Evaluation. The duly filled in forms are analysed by the Principal fo
Teaching-Learning process. Earlier it was collected in printed form,
collected through google forms. The institute undertakes a wide range
academics, for which faculty members are assigned additionalduties an
faculty members are informedin advance abouttheirpromotion. The PBAS
Faculty Member is checked and verified by the HOIsand the Management

Performance appraisal system for non- teaching staff:

A few strategies are observed in appraising non-teaching staff's perf
technical contributions such as subject knowledge, awareness, product
willingness to learn, diligence etc. besidesthe behavioural aspects l
acceptability, punctuality etc. are assessed

File Description
Proforma used for performance appraisal for teaching and non-teaching staff with seal and signa Principal
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and s the Principal
Any other relevant information

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the p
financial audits along with the mechanism for settling audit objections, if any, during the ye

The Institution has established a mechanism for conducting internal a

Process of the internal audit: The internal audit is conducted monthl
assigned for the audit. The team cross verifies fee received from stu
fee receipts and bank statements. Also ensuresit has been accounted i
scrutinizes the registers like Salary register, Dead stock register,
outward register, bill register, PF register, etc. Finally, the team
the findings of the audit.

Process of the external audit:

The Statutory audit team hired by the Managementauditsonce in every y
2021-22, the audit was conductedin the month of September or October.
payment vouchers, fees register, salary register, statutory payments
FD's, etc. Post verification, stamps are attested on all documents, t
entries for Interest accrued on FD, depreciation, electrical balance
preparing income & expenditure statement, fixed asset schedule and ba
is completed the team handovers the final audit report. Note: No obje
the year 2021-22.

File Description
Report of Auditors of during the year signed by the Principal.
List of audit objections and their compliance with seal and signature of the Principal
Any other relevant information

6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthro covered in Criterion III)(INR in Lakhs)

0

File Description
Data as per Data Template
Income Expenditure statements highlighting the relevant items with seal and signature of both t Accountant / Principal
Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given
Any other relevant information

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resour
procedure of mobilization of funds and its optimal utilization in not more than 100 - 200 wor

In-house mobilisation and utilisation of income and expenditure Insti
well-planned process that involves various committees of the institut
staff. Utilization and Mobilization of Funds: Accounts staff monitors
for various recurring and non-recurring expenses The purchase committ
vendors for the purchase of equipment, computers, books, etc which is
purchase committee before a final decision is made on pricing, qualit

The Principal, accounts, and purchase committee ensures that the expe
allotted budget. Management intervenes in case the expenditure exceed
financial year begins, the Principal and account team prepares the co
recurring expenses such as salary, electricity and internet charges,
costs, etc. Planned expenses such as lab and library requirements, an
electronic equipment, and other development expenses. The budget is s
the Management and Governing body. Optimal utilization of resources T
infrastructure is utilized as an examination center for University Ex
remedial classes, co-curricular activities/extra-curricular activitie
during college hours for the benefit of students, faculty, and alumni
of mobilization and utilization Note: As declared in the previous poi
received any funds from any agency. So, unable to produce data.

File Description
Documentary evidence regarding mobilization and utilization of funds with seal and signature of Principal
Any other relevant information

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed signif
quality assurance strategies Describe the process adopted by the institution for quality assur
mechanism in not more than 100 - 200 words

The major function of the IQAC is to develop a system for conscious a
in the overall performance of the Institutions. The IQAC will make a
contribution in the post-accreditation phase of the Institution. Duri
period, the IQAC has been channeling all, efforts and measures of the
promoting its academic excellence. In our institution, we follow a sy
IQAC for quality assurance in both scholastic and non-scholastic area
points were discussed which are mentioned in the below list.

International Yoga Day National Level webinar on NEP 2020: Its Implic
B.Ed, CET and ELCT workshop National Level Eco Friendly Diwali poster
Benefits of Digital India 15th State Level Annual Intercollegiate con
interactive teaching" National Level Online Deshbhakti Geet Competiti

File Description
List of activities responsible for ensuring quality culture in the Institution with seal and signatur
Any other relevant information

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any
process adopted by the institution for reviewing Teaching-Learning Process periodically in no

The IQAC continuously reviews and takes steps to improve the quality
process. The Academic Calendar is prepared in advance and it is sent
approval. Post approval it is circulated amongst the staff members fo
academic and non-academic activities. The academic calendar has to be
staff. The Orientation Programme is organised for the newly admitted
made aware of the philosophy, the uniqueness of the Institution, the
the system of continuous evaluation, compulsory core courses, discipl
Institution. All students are also given a guided tour of the campus
infrastructural facilities. Students are apprised of the Time-Table,

syllabus of the course before the semester commences. Important annou
morning assembly and through respective WhatsApp group created by the
attendance and code of conduct is monitored by the Discipline Committ
regularly conducted with students to take feedback and appropriate st
the teaching-learning process. Also, we havealog book system for the
their daily work details.

File Description
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with se signature of the Principal
Any other relevant information

6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promotir

7

File Description
Data as per Data Template
Report of the work done by IQAC or other quality mechanisms
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal
Any other relevant information

6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality initiatives with other institution(s) Participation in NIRF	**Three of the above**

File Description	Documents
Data as per Data Template	**View File**
Link to the minutes of the meeting of IQAC	**Nil**
Link to Annual Quality Assurance Reports (AQAR) of IQAC	**https://assessmentonline.naac.gov.in/public/index.php/he**
Consolidated report of Academic	**View File**

Administrative Audit (AAA)	
e-Copies of the accreditations and certifications	**View File**
• Supporting document of participation in NIRF	**No File Uploaded**
Feedback analysis report	**View File**
Any other relevant information	**No File Uploaded**

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and functioning through quality assurance initiatives For first cycle: Describe two examples to sh achieved within the institution during the year in not more than 100 - 200 words each For se Describe two examples to show incremental improvements achieved within the institution d previous accreditation in not more than 100 - 200 words each

With the comprehensive Remodelling Program, initiated by the manageme
committed to excelling and achieving its mission to instill in our st
values and cultural sensitivity, adaptability, and necessary skills t
In this regard, our Institution believes in continuous review of its
operations, and learning outcomes. The IQAC continuously reviews and
quality of the teaching-learning process. The academic calendar is pr
displayed, and circulated at the institute and is strictly adhered to
Programs, summer, winter, and mid-term holidays, examination schedule
announced in the academic calendar. Systematic orientation programs a
institution to make the newly admitted student aware of the entire so
area. Our major introduction during this pandemic time is theThree Ti
helped a lot to enhance the professional capacity of our student teac
systematic process to collect and analyze the feedback from students
the quality of our institution both in academics and Infrastructure.
always focused on the process of learner centered teaching learning a
policies to evaluate it from time to time. Accordingly, the IQAC comp
learning activities and reviews, and modifies after taking suggestion

File Description
Relevant documentary evidence in support of the claim
Any other relevant information

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use c meeting its power requirements Describe the institution's energy policy streamlining ways o

alternate sources of energy for meeting its power requirements in not more than 100 - 200 w

Response: The institution adopts various practices for energy conserv management. Natural lighting and proper ventilation facility is avail which helps in minimizing the use of electricity. We are replacing th phase wise manner to save energy. Students and staff are strictly ins lights and fans when not in use. Notices regarding energy conservatio places in the college premises. Regular inspections of all the electr and appliances which are not working properly are replaced.

File Description	Documents
Institution's energy policy document	
Any other relevant information	

7.1.2 - Institution has a stated policy and procedure for implementation of waste managem institution policy for waste management along with its implementation procedure in not mo

SVB's Saraswathi College of Education & Research, segregates the wast and non-biodegradable products as per guidance from KDMC. Different garbage (green and blue) are provided at suitable places. Municipal the solid waste products on a daily basis. Waste products such as bro modified into various useful products and reused to minimise waste ge maintained to keep the discarded products of the college. As per the are modified and utilized. E-waste: The E-waste generated in the coll with the help of vendors.

File Description	Docum
Documentary evidence in support of the claim	
Any other relevant information	

7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant	**Two of the above**

File Description
Documentary evidence in support of each selected response
Geo-tagged photographs
Income Expenditure statement highlighting the specific components
Any other relevant information

7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage	

File Description
Income Expenditure statement highlighting the specific components
Documentary evidence in support of the claim
Geo-tagged photographs

Any other relevant information

7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and p
environment Describe the efforts of the institution towards maintenance of cleanliness, san
pollution free healthy environment in not more than 100 - 200 words

Response:

College premises are kept clean with the help of concerned staff. Dai
done by the staff-in-charge. Record of the cleaning work is maintaine
facilities are provided in the college. The institution has planted n
Proper care of all the plants are done by the Gardner on a regular ba
project, initiated in the college, also stresses on the planting of n
programs are conducted for encouraging students to plant trees. Activ
makingcompetition on "Environment Day" and Planting trees to beautify
"Collective Art" project were conducted in the college.

File Description
Documents and/or photographs in support of the claim
Any other relevant information

7.1.6 - Institution is committed to encourage green practices that include Encouraging use of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plastic-free campus Move towards paperless office Green landscaping with trees and plants	**Three of the above**

File Description
Videos / Geotagged photographs related to Green Practices adopted by the institution
Circulars and relevant policy papers for the claims made
Snap shots and documents related to exclusive software packages used for paperless office
Income- Expenditure statement highlighting the specific components

7.1.7 - Number of expenditure on green initiatives and waste management excluding sal
(INR in Lakhs)

Nil

File Description
Data as per Data Template
Income Expenditure statement on green initiatives, energy and waste management
Any other relevant information

7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and
challenges. Describe institution's efforts showcasing the way it leverages local environment,
resources, community practices and challenges in not more than 100 - 200 words

Response:

The institution has adopted the nearby villages Dawdi and Sonarpada.
conducted regularly by the institution for the betterment of the loca

Plantation Drives' etc. During the academic year 2021-22, no such pro because of Pandemic and lockdown restrictions.

File Description	Docum
Documentary evidence in support of the claim	
Any other relevant information	

7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	**C. Any 2 of the abov**

File Description
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution University
Web-Link to the Code of Conduct displayed on the institution's website
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct
Details of the Monitoring Committee, Professional ethics programmes, if any
Any other relevant information

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its we practices successfully implemented by the institution as per NAAC format

The best practices followed by the institution: Best Practice 1:Compe Interactive Teaching Methodology". Best Practice 2:Three-Tier Trainin the best practices has been uploaded in a comprehensive manner.

File Description
Photos related to two best practices of the Institution
Any other relevant information

7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, pri institutional performance in one area of distinctiveness related to its vision, priority and thr

Response:

As per the vision and mission of the institution, we provide a platfo
where they learn various teaching skills based on latest technologies
The syllabus provided by SNDT University is transacted in a manner in
an opportunity to learn various ways of integrating technology in tea
integration of technology in teaching-learning process is reflected i
Various training programs are conducted regularly in the institution
and student-teachers to keep them updated and future-ready. The skill
offered by us on ICT and Communication skills help student-teachers w
these areas. With the comprehensive Remodeling Program, initiated by
is commited to excel and achieve its mission to instill in our studer
and cultural sensitivity, adaptability and necessary skills to be lea

File Description
Photo and /or video of institutional performance related to the one area of its distinctiveness
Any other relevant information